

**KADUNA STATE UNIVERSITY**

**TAFAWA BALEWA WAY, KADUNA**

**INVITATION FOR SUBMISSION OF EXPRESSION OF INTEREST/ PREQUALIFICATION AND TENDER FOR PROCUREMENT UNDER 2013/2014/2015 (MERGED) TETFUND ENTREPRENEURSHIP INTERVENTION ALLOCATIONS**

**(1.0) INTRODUCTION**

The Kaduna State University intends to utilize its 2013, 2014 and 2015 (Merged) TETFund Entrepreneurship Intervention towards acquisition of various Equipment to meet with its Entrepreneurship and Skills Acquisition Training Programmes.

The University therefore invites interested competent and reputable companies with proven capacity in similar and/or related areas to submit Technical and Financial Bids in respect to the listed Project Lots for consideration.

**(2.0) PROJECT DESCRIPTION**

**Lot I**

**Procurement and Commissioning of:**

- Prototyping Laser Cutting Machine Training Equipment;
- Printing Training Equipment;
- Binding and Cutting Training Equipment and;
- Photography Training Equipment.

**Lot II**

- Procurement and Commissioning of Bakery Training Equipment.

**(3.0) PRE-QUALIFICATION REQUIREMENT**

In compliance with the Public Procurement Act (PPA), 2007 and Bureau of Public Procurement (BPP) guidelines, Pre-qualification of respondents to this advert will be in meeting with the following requirements.

**(3.1) MANDATORY RESPONSIVE REQUIREMENTS**

Evidence of registration with Corporate Affairs Commission (CAC);

(a) Evidence of Company's Current Tax Clearance Certificate for the last three (3) years (2014, 2015 & 2016).

(b) Evidence of Compliance and Certification by National Pension Commission (PENCOM) amended PenCom Reform Act 2014;

(c) Evidence of Compliance and Certification by Industrial Training Fund In line with the provision of ITF Act, 2005;

(d) Evidence of registration on the National Database of Bureau for Public Procurement (BPP) or Interim Registration Report (IRR);

(e) A Sworn Affidavit that no Partner/Director has been convicted in a Court of Competent Jurisdiction for any criminal offence related to fraudulent or corrupt practices or criminal misrepresentation or falsification of facts relating to any matter and that all the required document are both **GENUINE AND UPTO DATE**;

(f) A Sworn Affidavit disclosing whether or not any Officer of KASU or BPP is a former or present Director, Shareholder or has any pecuniary interest in the Bidder and confirm that information presented on its bid is true and correct in all respect and;

(g) Verifiable evidence of Financial Capability with an average Annual Turnover of not less than 20 million in the last three years (2014, 2015 & 2016)

**(3.2) OTHER ASSESSMENT REQUIREMENTS:**

(i) Company Audited Report

Unabridged Company Audited Report for the past three (3) years (2014, 2015 & 2016);

(ii) Company Annual Returns

Evidence of Company Annual Returns to CAC for the past three (3) years (2014, 2015 & 2016);

(iii) Company Experience and Expertise

- A statement of Experience and Technical Capabilities of the Company to include specific narratives and Documentations on the following:
- No. of Projects either Ongoing or Completed;
- Project Title and Contract Award
- Completion Period and Project Duration;
- Status of each Project either Completed or Uncompleted;
- Practical Completion Certificate where Project has attained Completion;
- Reasons for Non- completion where Project has exceeded its Completion Period;
- Project Photographs;
- Payment Certificate/Valuation
- Requisite Professional Personal under Engagement to include Bio Data and other relevant information.

**(iv) Plant and Equipment**

Evidence that the bidder possess requisite equipment directly or by way of Third Party Lease Arrangement to execute project in consideration.

**(v) Financial Capability**

Evidence of established banking relationship with a recognized bank and demonstrable financial capacity and or access to liquid asset to meet project funding requirement in excess of N10 million naira.

#### **(4.0) PURCHASE OF BID DOCUMENT**

Bid document can be obtained from the office of the Director Physical Planning and Development commencing **from Tuesday 14<sup>th</sup> February, 2017** upon presentation of evidence of payment receipt as issued by the Bursary Department of a non-refundable Tender Processing Fee of N10,000.00

#### **(5.0) SUBMISSION OF BID DOCUMENTS**

Submission of Technical and Financial Bids is to be made separately in sealed envelopes clearly marked '**TECHNICAL and FINANCIAL**' indicating Lot in consideration.

Technical and Financial Bids are to be enclosed in a single envelope properly addressed and submitted to:

**The Secretary, Tenders Committee,  
Office of the Registrar,  
Kaduna State University,  
Tafawa Balewa Way, Kaduna.**

Submission is to be made **on or before Tuesday 11:00am, on 28<sup>th</sup> March, 2017**. Submissions shall be Opened by 11:00am same day at Senate Chamber.

The Name, Telephone Number and Delivery Address of the Bidder should be clearly stated on the reverse side of the envelope.

#### **(6.0) GENERAL INFORMATION**

- (i) The University reserves the right to verify any or all the claims made by applicants and shall disqualify any company whose claims are found to be false and such other sanctions that may apply.
- (ii) Bidders who have history of Unsatisfactory Contract Performance, Abandonment, Termination, and or Prolong Period of Contract Execution need not to apply;
- (iii) Only Prequalified Respondents will have their Financial Bid opened;
- (iv) This is only an invitation for solicitation to submit and does not bear any financial undertaking on the part of the University;
- (v) All enquiries should be made to the office of the Director, Physical Planning & Development, Kaduna State University;
- (vi) Noncompliance to instructions may result to disqualification;

(vii) Submissions must be made only in English Language.

**SIGNED:**

**REGISTRAR**